

Employer evidence of exemption from overnight accommodation tax

pursuant to section 2, para. 5 of the ordinance dated 15th October 2013 on overnight accommodation tax in the City of Freiburg i. Br.

to be submitted to the accommodation facility

Notes:

The City of Freiburg i. Br. is introducing an overnight accommodation tax from 1st January 2014. Paid overnight stays in an accommodation facility are exempt from tax if the reason for the stay is exclusively professional or company-related.

This is the case when professional, commercial or self-employed activities would be rendered impossible or considered unreasonable without an overnight stay. This exemption also applies when the stay fulfils training or further education purposes and individuals are required to participate in events. The necessity of such stays must be proven to the accommodation facility in question.

Providing evidence to the accommodation facility in question is optional. This evidence exclusively serves to determine whether the overnight accommodation tax must be imposed. The collected data will be forwarded to the City of Freiburg i. Br. By submitting this evidence, you consent to the processing and use of your data. Those who do not agree to this must pay the overnight accommodation tax.

Please use block capitals.

Name and address of employer (letterhead of the company/public authority)

- please specify contact information including telephone number and email address -

Employee

Overnight stay in Freiburg from until

in the accommodation facility

I/We confirm that the reason for the overnight stay(s) is exclusively professional or company-related.

Please specify other persons and business trips on the reverse of the page.

The City of Freiburg i. Br. may check evidence for its correctness. **On request, you are required to provide further information about the professional/company-related necessity for an overnight stay.** In the case of incorrect or falsified evidence, both the employer and the guest may be held liable for the tax avoided. By presenting incorrect evidence, you may be committing a contravention or criminal offence.

Date

Signature of the employer

Dated 20th January 2014

Page 2 of Employer evidence of exemption from overnight accommodation tax

dated

Employer

We hereby confirm that the overnight stay(s) of the following employees is/are exclusively professional/company-related:

| Name | Overnight stay from | until |
|----------------------|------------------------|----------------------|
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In the case of several overnight stays in the same quarter, please note the dates here: